



# Longridge Town Council

## Estates Executive Committee – Draft Minutes

<b>Date:</b>	27 November 2024		
<b>Place:</b>	Station Buildings, Berry Lane, Longridge.		
<b>Present:</b>	Councillors: L. Jameson (Chair), P. Smith, R. Walker and N. Stubbs.		
<b>In attendance:</b>	Town Clerk.		
<b>Meeting started:</b>	14:00	<b>Meeting closed:</b>	14:50

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**1. WELCOME BY THE CHAIR.**

The Chair welcomed everyone to the meeting.

**2. APOLOGIES FOR ABSENCE.**

Apologies for absence were accepted from Cllrs. Jackson, Spencer and Rogerson.

**3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION**

None.

**4. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 30 OCTOBER 2024.**

The minutes were agreed as a correct record and signed by the Chair.

**5. PUBLIC PARTICIPATION.**

Two members of the Longridge Heritage Centre and one member of the Longridge Environmental Group (LEG) were in attendance.

The representative of the LEG spoke at length on how the Town Council and the LEG could work together for the benefit of the Longridge Residents and how the Longridge High Street and other parts of Longridge could be 'greened up'.

**6. LONGRIDGE HERITAGE CENTRE TRUST (LHCT)**

The Clerk submitted a report asking members to consider comments provided by the Longridge Heritage Centre Trust (LHCT) on a revised Licence Agreement.

Members were reminded that the Clerk had submitted a report to the 30 October Estates Committee, requesting members consider a revised Licence Agreement for the LHCT and it was resolved at that meeting that the Clerk would contact LHCT and ask them to consider the Committee's resolutions.

RESOLVED THAT COMMITTEE:

- a. Agree a license period of three years, after which time the Town Council would allow the licence to run on, unless terminated by either party on giving the other party a minimum of six months' notice in writing.
- b. Agree to set a licence fee of £1,000 for a three-year-licence, to be payable in year one and to be renewed after each three-year period.

- c. Agree to remove Section 1.9 (page 3) '*The Licensee's Voluntary Services*': as LHCT are no longer responsible for maintaining the garden areas and other outside space at the building.
- d. Page 3, Section 2, lines 6-7. Agree to remove '*and the Licensee's Voluntary Services*'. This is no longer relevant.

#### 7. **LONGRIDGE ENVIRONMENTAL GROUP.**

The Clerk submitted a report asking members to consider how the Town Council and the Longridge Environment Group (LEG) could work together to improve the town centre for both people and nature.

During the Public Participation session, a representative of the LEG spoke at length on the matter.

RESOLVED THAT COMMITTEE:

Request the Clerk to submit the Report to the next meeting of the Full Council for their considerations.

#### 8. **CONSIDERATION OF MATTERS NOT ON THE AGENDA.**

RESOLVED THAT COMMITTEE:

Request the Clerk to investigate the use and financial considerations of installing bollards at the entry to Remembrance Gardens.

#### 9. **SCHEDULE OF MEETINGS.**

The next meeting is to be confirmed.

**SIGNED BY CHAIR FOR THE MEETING:**

**DATE:**

A signed copy is on file.

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#### Mission Statement

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors.  
Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community pride.

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