

## Longridge Town Council

Council Offices, The Station Building  
Berry Lane, Longridge, PR3 3JP

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### Mission Statement

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.  
Working to enrich facilities and nurture opportunity,  
to protect and improve the built and natural environment, and promote community pride.

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To the Mayor & Members of Longridge Town Council  
You are summoned to attend the next meeting of the Town Council on  
**Wednesday 10<sup>th</sup> August 2022 at 7pm.**  
The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk

A handwritten signature in black ink, appearing to be 'C. J. ...', is written below the text 'Town Clerk'.

### **1. Mayor's Welcome**

### **2. To Receive Apologies**

### **3. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.

If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

### **4. Councillor Code of Conduct and Meeting Etiquette**

***The Localism Act 2011*** requires every council to promote and maintain high standards of conduct by members and co-opted members of the council.

Note: While the Code of Conduct sets out the minimum standards of behaviour expected, together with the guidance, it is designed to encourage councillors to model the high standards expected, to be mutually respectful even if they have personal or political differences.

### **5. Public Time**

## **6. Approval of Minutes**

**To resolve to approve** as a correct record the minutes of Council Meeting dated 8<sup>th</sup> July 2022.

## **7. Consideration of Planning & Licence Applications**

### **Application Reference: 3/2022/0668**

**15 Little Lane, Longridge PR3 3NS:** retention of unauthorised outbuildings and proposed demolition of existing conservatory. Replacement with single storey extension to rear. Resubmission of application 3/2022/0466.

[https://webportal.ribblevalley.gov.uk/site/scripts/planx\\_details.php?appNumber=3%2F2022%2F0668](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0668)

### **Application Reference: 3/2022/0583**

**1 Water Meadows Longridge PR3 3BY:** Proposed two storey rear extension.

[https://webportal.ribblevalley.gov.uk/site/scripts/planx\\_details.php?appNumber=3%2F2022%2F0583](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0583)

### **Application Reference: 3/2022/0679**

**53 Chapel Hill Longridge PR3 2YB:** Variation of condition 2 (Plans) of planning application 3/2019/0318. Proposed change of house.

[https://webportal.ribblevalley.gov.uk/site/scripts/planx\\_details.php?appNumber=3%2F2022%2F0679](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0679)

### **Application Reference: 3/2022/062**

**10 Fair Snape Avenue Longridge PR3 3TL:** Proposed front porch extension and 1.5 storey side extension.

[https://webportal.ribblevalley.gov.uk/site/scripts/planx\\_details.php?appNumber=3%2F2022%2F062](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F062)

## **8. Service Centre Action Plan**

**Council to discuss and agree** the next steps in relation to the draft action plan.

## **9. Notice of Public Rights**

**Council to note** the end of the public rights notice is dated Friday 12<sup>th</sup> August 2022.

## **10. S106 Meeting – Bus Stops in Longridge**

**Council to discuss** the outcome of the meeting for new and refurbished bus stops in Longridge.

## **11. Remembrance Day Parade**

**Council to note** the first meeting to plan the Remembrance Day Parade will be held on Monday 22<sup>nd</sup> August 2022 in the Station Buildings Meeting Room at 6pm.

## **12. Branching Out Community Fund**

**Council to discuss** the bid information for tree, hedgerow and orchard planting projects.

## **13. New Website**

**Council to discuss** the launch of the new website and resolve any outstanding actions.

## **14. Business Assessment – Berry Lane Longridge**

**Council to discuss** the idea of a 'Shop Watch Scheme'.

## **15. Over 60's Club**

**Council to discuss** ideas to put forward to RVBC in relation to the Over 60's Club.

Comments are due by the end of August 2022

## **16. Estates Committee**

### **a) Estates Committee Report**

**Council to note** the draft minutes of the Estates meeting held on 26<sup>th</sup> July 2022

## **b) A& D Drains**

**Council to discuss** the recommendation from the Estates Committee to instruct A&D drains to assess the drainage system.

**Council to review** the quote received for works.

## **c) Meter Change**

Electricity renewal due in September 2022.

**Council to note** the discussions surrounding changing the meter to improve energy costs.

## **17. Budget Committee**

### **a) Budget Committee Report**

**Council to note** the draft minutes of the Budget meeting held on 2<sup>nd</sup> August 2022.

### **b) Litter Picks**

**Council to note** the recommendation of the budget committee to purchase ten new litter picks

### **c) Soap Box Derby**

**Council to note** the recommendation in relation to the grant award for the Soap Box Derby.

## **18. Finance**

**Council to authorise payment** of the following:

	<b>Council to Approve</b>	<b>Company</b>	<b>Amount</b>	<b>Description</b>
a.	Resolve to Pay	Rosemary Glen	£1,175.75	Cleaning for month of July Station Buildings & Public toilets
b.	Resolve to Pay	Terry Lewis	£200.00	Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. June 2022
c.	Resolve to Pay	TPCS	£49.02	Telephone lines 13.07.2022 - 12.08.2022

d.	Resolve to Pay	Lentech	£300.00	Electrical works at the Station Building. Hand Dryer, Light Fitting & Make Safe to lamppost.
e.	Resolve to Pay	David Fazackerley LTD	£450.00	Painting of the Picnic Tables
f.	Resolve to Pay	Helping Hand	£111.24	Litter Picker Sticks
g.	Resolve to Pay	TV Shaw	£400.00	Registration of title to Station Buildings

**Council to authorise the following retrospective payments:**

	<b>Council to Approve</b>	<b>Company</b>	<b>Amount</b>	<b>Description</b>
a.	Resolve to Pay	RVBC	£149.50	Private drain clearance, labour and Jetting charge
b.	Resolve to Pay	Fulwood Insurance	£1,279.11	Annual Insurance
c.	Resolve to Pay	Network CCTV Ltd	£220.49	Providing ICT Services

**Council to note the following direct debits (for information only):**

	<b>Direct Debit Recipient</b>	<b>Amount</b>	<b>Description</b>
a.	Salary	£1,185.21	July 2022
b.	Water Plus	£173.62	Monthly DD July 2022
c.	Electric Bill	£770.92	18.05.2022 – 15.06.2022
d.	Gas Bill	£71.41	11.07.2022 – 19.07.2022
e.	Hygiene Bins	£61.34	July-22

<b>Credit note:</b>	<b>TPCS Ltd</b>	<b>£2.46</b>	<b>RE: invoicing error</b>
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**19. Reports from Councillors on Issues Raised by Residents (for information only)**

**20. Items in Progress**

**21. DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 14th September 2022 at 7pm.

By virtue of the confidential nature of the business to be transacted it is resolved that the public be excluded from the meeting.

**22. Part 2 - Confidential Items**

Council to discuss and note the verbal update.